

# Welcome to the Stanford in Redwood City **Pilot Workplace**

**As we prepare for the move to the Stanford in Redwood City campus in 2019, the Pilot Workplace is an exciting opportunity to promote and test new ways of working while helping to define Stanford's workplace of the future. We need your input to ensure its success for us all!**

## How did we get here?

The Stanford in Redwood City campus will be the first significant expansion beyond the original campus. Once complete, research and educational activities on the original campus can expand and many support functions presently dispersed will be together in our new cohesive campus with state-of-the-art workplace design.

The User Group Advisory Committee has been working with Clive Wilkinson Architects to put forward a design that provides variety and choice in our work environment to better suit the different types of work we do. We identified every day solutions to enable both our focused, individual heads-down work and our collaborative projects. These solutions are considered a "Kit of Parts" that can fit together in a variety of configurations to create adaptable spaces that work in concert with each other.

## What is your role?

You are an integral part of the planning for Redwood City, and your input will influence the furniture and technology provided to your department. The Pilot Workplace at 3160 Porter Drive will house future Redwood City user groups of 33 staff to work and test the space in two-week periods. Those not designated to work in the Pilot Workplace will have an opportunity to visit by working in the Plaza, attending a meeting, or touring during several Open Houses.

In the Pilot Workplace, no one is pre-assigned to a particular workstation, giving you the opportunity to tryout the different spaces – including the phone room to make a private call, the sofa lounge to collaborate with colleagues, or a meeting room to connect via videoconference.

## What does the Pilot include?

The Pilot Workplace includes the entire Kit of Parts, illustrated on the back of this page. In the final design for our new campus, the distribution of space types will be tailored to each department's work style and governed by the overall project budget. For now, check out the innovative spaces designed to support you. We look forward to hearing from you soon!

After your visit, please share your feedback by completing the online survey at <http://www.surveymonkey.com/r/RWCpilot>





## Kit of Parts

01	LARGE MEETING ROOM	Team meeting room for 18-20 people.
02	MEDIUM MEETING ROOM	Team meeting room for 10-12 people.
03-04	SMALL MEETING ROOM	Team meeting room for 4-6 people.
05	EXECUTIVE MEETING ROOM	Private office that can also be used as a team meeting room.
06-08	PHONE ROOM	Unassigned room for focused work, phone calls, or remote meetings.
09	ANCHOR POINT	Centrally-located storage and print point.
10	PLAZA	Centrally-located gathering space for eating, meeting, or working.
11	BOOTH	Shared table and soft seating with high back.
12	COUPÉ	Short-term quiet space for concentrative work.
13	SOFA LOUNGE	Soft seating with high back.
14	MEDIA LOUNGE	Work table with video display to support collaboration.
15	OPEN MEETING	Round table and chairs for informal meeting.
16	STORAGE ISLAND	Layout table with team storage that can also be used for stand-up meetings.
17-20	WORKSTATIONS	Individual desk with varying levels of privacy and storage depending on work style.